

Corporate Meeting Space Rental Guidelines

International Congress of Parkinson's Disease and Movement Disorders

Philadelphia, PA, USA • September 13 – 17, 2020

The International Parkinson and Movement Disorder Society (MDS) welcomes industry and other groups to participate in the International Congress through support, sponsorship, and exhibition opportunities. The Society also recognizes industry may need to meet and/or hold other events, and enables Platinum Supporters the ability to reserve meeting space at the International Congress venue.

Events at the International Congress Venue

Platinum-level Supporters may hold events for International Congress delegates and exhibitor staff such as:

- Corporate Therapeutic Symposium Slide Review
- Advisory Board, Committee and Board Meetings
- Exhibitor Staff Meetings
- Receptions/Social Events

Corporate Staff Meetings at the International Congress Venue

Exhibitors and non-platinum level supporters, may hold a one-hour meeting for their staff only at the Pennsylvania Convention Centre.

General Rules for any company renting meeting space from MDS

- Meeting space will only be approved for when space is available. Space will be allocated on the order which requests are received. Staff will ensure that space is not used for promotional meetings.
- MDS does not permit any industry-sponsored or any external educational/scientific programs, satellite symposia, and/or any non-MDS CME programs outside of purchased Corporate Therapeutic Symposia sessions.
- Activities involving MDS International Congress delegates, including one-on-one appointments, may not be held during the MDS Scientific Program.
- Internet kiosks for delegate use are not permitted, however, computers for personal staff use are permitted.
- Congress supporters agree to not use the MDS or International Congress names and/or logos in the promotion of this event. By assigning space, MDS is not endorsing or sanctioning the event, and no such relationship should be implied to participants, unless specifically stated in writing by the Society.

Cost:

The cost varies based on room size and duration of the event. Please inquire with Sarah Smith at ssmith@movementdisorders.org for specific prices of the rooms.

Space Assignments

Space will be assigned based on availability on a first-come, first-served basis (date request is confirmed). Space assignments will be confirmed via e-mail by MDS. MDS will handle all space assignments. The International Congress venue will not permit any space requests without MDS permission.

Cancellation Policy

Reservations cancelled after being confirmed and paid for will be refunded 100% minus a \$100 administrative fee.

Food and Beverage Service and Audiovisual (for rented meeting space only)

Any food and beverage and/or AV needs will be made on a case by case basis. Please send your request to Sarah Smith at ssmith@movementdisorders.org.

Off-site Corporate Events

Companies may hold off-site events *at times other than during the MDS Scientific Program* when complying with the following:

- Company-sponsored special events must be approved by the MDS International Secretariat.
- Activities involving MDS International Congress delegates, including one-on-one appointments, may not be held during the MDS Scientific Program.
- Congress sponsors agree to not use the MDS or International Congress names and/or logos in the promotion of this event without approval. In receiving notification of an event, MDS is not endorsing or sanctioning the event, and no such relationship should be implied to your participants, unless specifically stated in writing by the Society.
- Companies are solely responsible for the content of any presentations made or exhibits presented at their event.

Please e-mail your request to rent meeting space at the Pennsylvania Convention Centre to ssmith@movementdisorders.org.